

## Paying your bill



We no longer are able to accept your payments in person at our ShoreLand Traditions office. Two drop boxes are located outside, one on each corner of the office building at 30 W Superior St, Duluth, MN 55802.

Visit [www.mnpower.com/CustomerService/PaymentOptions](http://www.mnpower.com/CustomerService/PaymentOptions) for other payment options. Or you can mail your payment directly to our office:



Minnesota Power/ALLETE Inc.  
Attn: ShoreLand Traditions  
30 W Superior St  
Duluth, MN 55802

## Schedule of fees for standard lease

First half of the year (01/01-06/30)

 LEASED LAND RENT	Billed on 01/15	Due by 02/15
 PROPERTY TAXES	Billed on 04/15	Due by 05/15

Second half of the year (07/01-12/31)

 LEASED LAND RENT	Billed on 08/15	Due by 09/15
 PROPERTY TAXES	Billed on 09/15	Due by 10/15

\*The dates given are approximate due to the nature of our billing system.

## Looking to sell?

Please make sure your real estate agent is aware that your lot is a leased lot and to contact ShoreLand Traditions immediately after a purchase agreement is signed.

## Tax Statements—IMPORTANT UPDATE

**Please note:** Minnesota Power will continue to bill you for your property taxes in April and September just as we have always done.

Minnesota Power is making some changes regarding the delivery of county tax statements. Starting this year, St. Louis County will mail all tax-related documentation regarding your lease lot directly to the mailing address we have on file. All of these notices are for informational purposes only; please do not pay St. Louis County. If you have questions regarding these notices or the valuations, contact your county assessor.

Minnesota Power does not keep copies of this information, so please keep your tax statements. You also can find tax information on county websites.

**St. Louis County:** <http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/>  
**Cass County:** <http://cassweb3.co.cass.mn.us/link/Reports/taxsearch/search.aspx>  
**Morrison County:** <https://beacon.schneidercorp.com/>; Select Minnesota and Morrison County from the dropdowns and click on Property Search  
**Lake County:** <http://www.parcelinfo.com/>

### How to contact your county assessor:

**St. Louis County**  
Duluth Assessor's Office  
100 N 5th Ave W #212  
Duluth, MN 55802  
Phone: (218) 726-2304

**Cass County**  
Courthouse Annex, 1st Floor  
303 Minnesota Avenue W  
PO Box 3000  
Walker, MN 56484-3000  
Phone: (218) 547-7298

**Morrison County**  
County Assessor, Glen Erickson  
Morrison County Government Center  
213 1st Avenue SE  
Little Falls, MN 56345  
Phone: (320) 632-0100

**Lake County Assessor's Office**  
Courthouse, Room 202  
601 Third Avenue  
Two Harbors, MN 55616  
Phone: (218) 834-8310

## Construction and Earthwork Request Form (CERF) required for all construction projects

Construction season is right around the corner. Contact the ShoreLand Traditions office early in your planning to start the paperwork/permit process for your project. The Construction and Earthwork Request Form, also known as CERF, must be submitted and approved by Minnesota Power prior to applying for any county or township permits.

**This form is required for all construction work on your lease land, even if a county or township permit is not required.**

## Water level information available online

**For up-to-date water levels and flows please visit our website at <http://www.mnpower.com/Environment/WaterTable>.**

You'll also find information about the Island Lake Reservoir Technical Committee and Thomson Dam Recreational Release dates. If you do not have access to the internet, please call one of the numbers below for up-to-date water levels.

**Hotline:** (218) 720-2777

**Toll Free:** 1-800-582-8529

## Minnesota Power surveys lease lots

Have you noticed footprints in the snow or a Minnesota Power truck driving slowly down your road in recent months? We've been out surveying lease lots so you may have seen our representatives at work. The survey work is ongoing, and you'll find a card in your door to let you know when they visited.

## Upcoming Events

### Boulder Lake Environmental Learning Center

[boulderlake.org](http://boulderlake.org)

EAB and Minnesota's Ash Resource Webinar: April 18

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Paddle Making Workshop: April 21-22 & April 28-29

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Minnesota Master Naturalist Volunteer Training: May 8-12

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Boulder Big Birding Day: May 13

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Life Cycle Assessment—An Essential Tool for Determining Environmental Impacts: May 16

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Diamond Willow Walking Stick Workshop: June 2

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Forestry Webinar—Timber Harvesting & Wildlife Habitat: June 20

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Master Naturalist Volunteer Training: August 14-16

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Get to Know Your Local Spiders Workshop: August 26

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## Coming soon!

### We are in the process of making changes to [mpland.com](http://mpland.com).

If you need immediate assistance, please email [landinfo@mpland.com](mailto:landinfo@mpland.com) or call 218-723-3981 or 1-888-526-3648.

Thank you for your patience, and please be sure to watch for our updated website.

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### Receive special notices via email

Email is one of the quickest ways to communicate in today's world. If you would like to receive special notices by email please let us know by emailing our office at [\*\*landinfo@mpland.com\*\*](mailto:landinfo@mpland.com).

Be sure to include all current information, including your name, mailing address, phone numbers, site address, and account number.

### Office contact information

**Office phone:** 218-723-3981

**Toll free:** 1-800-526-3648

**Office email:** [landinfo@mpland.com](mailto:landinfo@mpland.com)

**Office hours:** Monday through Friday  
9 a.m.–3 p.m.  
By appointment only

**Amy Brose**, Real Estate Program Coordinator

**Dave Marciniak**, Land Management Specialist  
218-393-8511